Perseverance makes you stick with a job till it is done. It is your own built-in taskmaster.

When a student learns to play a musical instrument, they are also learning perseverance.

Students need real determination to take the mystery out of notes and rhythms, and turn them into music. It is a healthy stubbornness that develops into perseverance, and the reward of perseverance is accomplishment.

Can Your Student Attain This Quality? - Yes!

After a while this effort turns to a good habit that benefits any endeavor - music, schoolwork, sport or almost anything else you can think of.

This is an opportunity to give your student not only the vast benefits of a musical education but, some of the necessary qualifications for a full and happy life - poise, self-confidence, concentration and perseverance.

Whether your student goes on to be an accomplished performer or just find enjoyment through playing an instrument, it does not matter. The experience of music will do much to enrich their life.

Years from now
Your child will thank you
Aim of the Instrumental Music Program

The pursuit of excellence is social, personal and musical development attained through musical instruction, ensemble rehearsal and performance.

This booklet is to be used as a guide to students undertaking Instrumental Music. Instrumental Music can be both an enjoyable and rewarding experience. By reading this booklet, you will be able to get the most out of what Instrumental Music has to offer.

Instrumental Music Staff

Grant Mitchell  Deputy Principal – Community Arts Precinct
Jaclyn Yanwood  Head of Department, Creative Arts
Shane Purnell - Band  Tuesday, Wednesday, Friday
Rebecca Purnell - Choral  Monday, Wednesday and Thursday
Ashley Higgins - Percussion  Wednesday
Thomas Melton - Band  Monday and Thursday
Andrea Slater - Strings  Thursday & Friday
Lisa McDuff - Junior Secondary choir  Tuesday, Wednesday, Thursday and Friday

Students Undertaking Instrumental Music Commit To:

- Attend all lessons
- Maintain regular home practice
- Participate fully and co-operatively in school ensembles
- Attend all performances and rehearsals as directed by instructors
- Develop a supportive attitude to other students in lessons and ensembles
- Adhere to guidelines outlined in this handbook

Attendance:

You will have an instrumental lesson once a week. This will be on a rotating basis to ensure that you do not always miss the same class lesson (Math etc.). It is important that students attend lessons and rehearsals in order to receive a rating on their report card.

Be Sure To:

- Check your timetable on the Performing Arts Notice Board
- Write the dates in your student diary
- See your teachers if there is a problem with your lesson time, rehearsal or performance so alternative arrangements can be made.
Events, Camps and Tours:

The events for 2015 will involve:

- Music Camp 20-22 March (all instrumental students invited)
- ‘Showcase’ to be held at the Cleveland Assembly Hall
- Small Ensemble Feature Concerts
- Various performances featuring all ensembles throughout the year
- Various Workshops

What to Bring To Your Instrumental Music Lesson:

- Instrument
- Tutor book
- Band music and folder
- Student diary
- Pencil
- Reeds, valve oil, etc
- Percussion students must bring mallets
- Enthusiasm
Band Uniform Requirements

A basic uniform is used for all the bands, ensembles and orchestras, with some changes applying as students’ progress through to some senior groups.

It is expected that students will wear the appropriate clothing and accessories to give uniformity to their appearance and a sense of community and belonging. The student’s appearance is also judged during competitions and eisteddfods etc. The items have been chosen for their versatility, low cost and suitability for a variety of student shapes and sizes.

We know and expect all students will take pride in wearing their band uniforms

It is a condition of your continued participation in the Music program that you wear the uniform appropriately.

Students “out of uniform” will be noted by Band Managers (Volunteer Parents) and reported to the Head of Department - Creative Arts. Students must show respect to any volunteer parent who is acting on behalf of the program.

Our uniform coordinators are happy to assist you in any way and are contactable any time. Their number can be found published in the monthly CHIMPS newsletter.

The basic uniform requirements are listed on below and should be worn by the following bands, ensembles and choirs:

**Students who are in the Junior Secondary Concert band and Junior choir can wear their school uniform for any performances.**

Symphonic Band, Choir, String Ensembles, Percussion Ensemble:

- **White Long Sleeved Business Shirt (black for choir)** and the school tie for Symphonic students.
- **Black Dress Trousers** - Must be waist high. No hipsters, cargo pants, cuffs, splits in legs or decoration of any kind.
- **Black Dress Shoes** - Enclosed, (low heeled ladies). No sling backs, sandals, boots or joggers.
- **Black Socks** - no other colours.
- **Hair** - Collar/Shoulder length hair must be tied back and all accessories must be black or maroon. This applies to boys as well as girls.

Please note - Choir has a black shirt (not white) with the school emblem
As your student progresses, they may be asked to join either the Wind Ensemble, Decemsextet or Jazz Orchestra. These ensembles have their own uniforms. They are as follows:

**Wind Ensemble/Flute Choir/Senior Strings:**

- **Black Dress Trousers**
- **White Pinstriped Embroidered Business Shirt** - These are hired from the CHIMPS committee at a cost of $20.00 per year. Shirts are to be returned at the end of the year. Boys' shirts are worn tucked in.
- **Black shoes and socks. Hair as described in Basic Uniform Requirements.**
- **No make-up is to be worn**

*Please note flute choir students are to wear the wind ensemble uniform.*

**Decemsextet Project:**

- **Black Dress Trousers**
- **Black Jacket - Suit/Sportscoat**
- **A Maroon Microfibre Shirt**
  - These are hired from the CHIMPS committee at a cost of $20.00 per year. Shirts are to be returned at the end of the year. Shirts are worn tucked in, collar is open and outside the jacket lapels.
- **Black shoes and socks. Hair as described in Basic Uniform Requirements**
- **No make-up is to be worn**

**Jazz Orchestra:**

- **Black Dress Trousers**
- **Black Microfibre Shirt**
  - These are hired from the CHIMPS committee at a cost of $20.00 per year. Shirts are to be returned at the end of the year. Shirts are worn tucked in, with school tie
- **A School Tie** – Purchased from the Tuckshop for $22.00
- **Black shoes and socks. Hair as described in Basic Uniform Requirements**
- **No make-up is to be worn**
Assessment

Your progress will be monitored each week during lessons, ensemble rehearsals and performances. You will receive a progress report at the end of each semester and it is vital that students attend lessons, rehearsals and performances in order to receive these reports.

Assessment will be based on the following criteria:

- Level of Achievement
- Attendance at both lessons and rehearsals
- Positive and co-operative attitude
- Professional Conduct

Scales and Ensembles:

- Wind Ensemble Students should be able to play all major scales and up to four minors (Most Chromatics)
- Symphonic Band - up to 4#s and 4bs for major and relative minor including a chromatic scale
- String students must be able to read up to 3#’s and 2♭’s for major and minor scales

Method Books:

Students will be required to buy one of the following Method Books:

1. Band Method - (to be advised)
2. Tradition of Excellence (Books 1, 2 or 3), Pub KJOS Music Company.
3. Primary Handbook for Mallets – Gerwood Whaley
4. Primary Handbook for Timpani – Gerwood Whaley
5. Primary Handbook for Snare Drum – Gerwood Whaley

NB. Method Books are very important to a student’s development for a minimal cost. Keep your books in good condition and they can be sold second hand for near cost price!

Visit www.smartmusic.com for information about Smartmusic software for use at home, lessons and band rehearsals.
Absences

At School But Absent From Lessons:
If you are at school on the day of your instrumental lesson and you have (a) an examination or (b) an excursion you may be excused from your class if you:

Absent From School:
If you are absent from school on your lesson day, try to send a message to your instrumental instructor via a brother, sister or friend or phone the Music Department on 3824 9226.

Unexplained absences will be monitored. Your position will be reviewed should these absences total 3 or more.

Absent From Rehearsal:
- Give as much notice as possible to your Band Director.
- Bring a note from your Parents or Guardian.
- Leave your music with the Director so someone can cover your part!

Attendance Procedures:

Rehearsals
- Attendance at all rehearsals is **Compulsory**
- All rehearsals begin **On Time**
- Students must be in attendance at least **10 Minutes** prior to the start of rehearsal
- All students must set up prior to, and pack up after all rehearsals
- Rolls will be marked at the beginning of each rehearsal
- All absences **must** be explained by a note signed by Parents/Guardian

Concerts
- Directors must be made aware the day before if you are not able to attend a concert (a suitable reason must be provided by your parent.
- Attendance at all Concerts is **Compulsory**
- All concerts begin **On Time**
- Students must be in attendance **At Least 30 Minutes** prior to a performance.
- Rolls will be marked at each Concert.
Dear Parent/Guardian

Re: Attendance/preparation for Instrumental rehearsals/lessons

- Attendance record at Rehearsals (Has missed at least 3 Rehearsals)
- Instrumental Lessons (Has missed at least 3 Lessons)
- No Instrument or Music (Regularly at band or lessons)

This is a matter of concern as both band rehearsals, lessons and having the correct instrument and music are an integral part of the success of our instrumental Music program. Attendance and rehearsal skills are two of the areas of assessment that are reported on when your student’s Semester reports are issued.

If there are genuine reasons for these absences please let me know on the form attached. Otherwise if there is no improvement in attendance record, I will need to fill the instrumental position with a student who will be more enthusiastic and regular in attendance.

I am sure you share my concern and will assist me in ensuring that your son/daughter attends regularly. Could you please complete the attached form and return it to the Music Department ASAP.

Thank you for your co-operation.

Yours sincerely,

Jaclyn Yarwood
Head of Department
Creative Arts

Dear Mrs Yarwood,

I acknowledge that my student has missed the Instrumental Lessons and/or Band/Ensemble Rehearsals and/or has not had the correct instrument and music listed above. I will endeavour to make sure this problem is rectified.

Signature of Parent/Guardian: ___________________________ Date: _______________
Student name: ___________________________ Home Group: __________

Parent/Guardian Comment: (Please take this opportunity to explain any problems your student is having with attendance etc. I know that in most circumstances there are genuine reasons for these absences).
## Ensemble Rehearsal Times

<table>
<thead>
<tr>
<th>ENSEMBLE/GROUP</th>
<th>DAY</th>
<th>TIME</th>
<th>Venue</th>
<th>DIRECTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Symphonic Band</td>
<td>Monday</td>
<td>3.00 - 4:30pm</td>
<td>Performance Space</td>
<td>Mr Melton <a href="mailto:tmelt2@eq.edu.au">tmelt2@eq.edu.au</a></td>
</tr>
<tr>
<td>Wind Ensemble</td>
<td>Tuesday</td>
<td>3.15 - 5.00pm</td>
<td>Performance Space</td>
<td>Mr Purnell <a href="mailto:spurn1@eq.edu.au">spurn1@eq.edu.au</a></td>
</tr>
<tr>
<td>Concert Band</td>
<td>Tuesday</td>
<td>7:40-8:35am</td>
<td>Performance Space</td>
<td>Mr Purnell <a href="mailto:spurn1@eq.edu.au">spurn1@eq.edu.au</a></td>
</tr>
<tr>
<td>Junior Choir (yrs. 7-9)</td>
<td>Wednesday</td>
<td>7:40-8:35am</td>
<td>P2</td>
<td>Mrs McDuff <a href="mailto:McDuffl@eq.edu.au">McDuffl@eq.edu.au</a></td>
</tr>
<tr>
<td>Decemsextet</td>
<td>Wednesday</td>
<td>3.00 – 5.00pm</td>
<td>Performance Space</td>
<td>Mr Purnell</td>
</tr>
<tr>
<td>Percussion Ensemble / Drumline</td>
<td>Wednesday</td>
<td>7.30 – 8.35am</td>
<td>Performance Space</td>
<td>Mr Higgins</td>
</tr>
<tr>
<td>Junior String Ensemble (7-9)</td>
<td>Thursday</td>
<td>7:40-8:35</td>
<td>Performance Space</td>
<td>Mrs Slater <a href="mailto:aslat50@eq.edu.au">aslat50@eq.edu.au</a></td>
</tr>
<tr>
<td>Senior Choir (yrs. 10-12)</td>
<td>Thursday</td>
<td>7-8am</td>
<td>P1</td>
<td>Mrs Purnell</td>
</tr>
<tr>
<td>Jazz Orchestra</td>
<td>Thursday</td>
<td>3.00 - 4:30pm</td>
<td>Performance Space</td>
<td>Mr Melton</td>
</tr>
<tr>
<td>Senior string ensemble</td>
<td>Friday</td>
<td>3.00 – 4.00pm</td>
<td>Performance Space</td>
<td>Mrs Slater</td>
</tr>
<tr>
<td>Flute Choir</td>
<td>Wednesday</td>
<td>3.00 – 4.00pm</td>
<td>Drama Space</td>
<td>Mr Melton</td>
</tr>
<tr>
<td>Junior C club</td>
<td>Tuesday lunch</td>
<td>12:50-1:20</td>
<td>P1</td>
<td>Mrs McDuff</td>
</tr>
</tbody>
</table>
EXTRA REHEARSAL TIMES WILL BE POSTED WHEN NEEDED.

NB. Rehearsals for ensembles and sectional’s will occur either before school or during lunch time.

Music:

- Students must have a music folder. (Supplied by Music Department)
- Any music lost will be charged to the student at $5.00 per band/choir part.

NB. A student who is in both Symphonic Band and Big Band may have up to 40 pieces of music. The loss of a Music folder could be very expensive!

Termination of Lessons:

All students wishing to leave the program will need to bring a letter from home, signed by a parent or guardian.

- Students must have an interview with their respective teacher and the Head of Department prior to termination of lessons.
C.H.I.M.P.S.
CLEVELAND HIGH INSTRUMENTAL MUSIC
PROGRAM SUPPORTERS

This is a group of parents, teachers and friends who work together as a support group for instrumental music.

CHIMPS meet on the second Thursday of each month in the Music Block and welcome all interested and enthusiastic members.

A CHIMPS newsletter will be produced each month and either emailed or posted home. This newsletter will contain dates and times for performances and fundraising activities as well as general information about the program. **BE SURE YOU RECEIVE YOUR COPY OF THIS LETTER EACH MONTH.** This is a very important communication link between the Instrumental Program and parents so please make sure that we have your current postal & email addresses.

**Band Managers:**
Parents are asked to volunteer as managers for all band/ensembles and choirs. Assistance is required with communication for cancelled events, occasional transportation of students and/instruments and any other task as required.

**Role of Band Manager**
- Choose a band/ensemble/choir that your student is a member of.
- Obtain a list of students in your band/ensemble/choir from the ensemble director.
- Introduce yourself to the director/conductor and give contact details.
- Ensure the students from your group know who you are and how to contact you.
- Regularly communicate with the directors about events and areas that you could provide assistance.
- Check for correct uniform at all performances. Report any problems to Mrs Yanwood.
<table>
<thead>
<tr>
<th>NAME:</th>
<th>HOME GROUP:</th>
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<tbody>
<tr>
<td>TEACHER:</td>
<td>INSTRUMENT:</td>
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<td></td>
<td>BAND:</td>
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<td>DATE:</td>
<td>LESSON or REHEARSAL TIME:</td>
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<tr>
<td>REASON FOR ABSENCE:</td>
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<tr>
<td>STUDENT SIGNATURE:</td>
<td>DATE:</td>
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<tr>
<td>PARENT/GUARDIAN SIGNATURE:</td>
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