



Cleveland District State High School Computer and Electronic Device Code of Conduct and Use Agreement form for own devices

Always Worthy

Cleveland District State High School has an extensive network of computer equipment including student laptops, school owned laptops, desktop computers, data projectors, interactive white boards, printers, scanners and video conferencing equipment.

Students have certain rights and responsibilities in relation to the use and care of this equipment. A high standard of behaviour and cooperation is expected at all times. Students must understand that the computer network is a shared resource that contains information belonging not only to them but also to other students, teachers and clerical staff. Much of the data on the system is vital for the operation of the school and students must not do anything that would place the data at risk.

At all times students will act in line with the requirements of the School's Responsible Behaviour Plan for Students as outlined in Acceptable Use of the Department's Information, Communication and Technology (ICT) Network and Systems

([http://ppr.det.qld.gov.au/corp/ict/management/Pages/Acceptable-Use-of-Departments-Information-Communication-and-Technology-\(ICT\)-Network-and-Systems.aspx](http://ppr.det.qld.gov.au/corp/ict/management/Pages/Acceptable-Use-of-Departments-Information-Communication-and-Technology-(ICT)-Network-and-Systems.aspx)).

In accordance with the Acceptable Use agreement, students must not divulge the school account name and password.

Appropriate Use of Mobile Telephones and other Electronic Equipment by Students

This policy reflects the importance the school places on students displaying courtesy, consideration and respect for others whenever they are using personal technology devices. Cleveland District State High school has established the following Acceptable Use Policy for mobile phones and electronic equipment that provides teachers, students and parents guidelines and instructions for the appropriate use of mobile phones and electronic equipment during school hours.

Cleveland District State High School accepts that parents give their children mobile phones to protect them from everyday risks involving personal security and safety. There is also increasing concern about children travelling alone on public transport or commuting long distances to school. It is acknowledged that providing a child with a mobile phone gives parents reassurance that they can contact their child if they need to speak to them urgently. Parents are reminded that in cases of emergency, the school office remains a vital and appropriate point of contact and can ensure your child is reached quickly and assisted in any appropriate way.

Student

I understand:

- the responsibility and behaviour requirements (as outlined by the school) that come with accessing the school's ICT network facilities;
- I must report and discontinue access to harmful information if presented via the internet or e-mail;
- it is unacceptable to use a mobile device to take photo or video of students without the permission of the student and/or a teacher.

I am aware that:

- access to ICT facilities provides valuable learning experiences for students and supports the school's teaching and learning programs and should be used appropriately by students as outlined in the Code of School Behaviour;
- the Principal may determine that student privately owned devices may not be used at the school;
- students who use a school's ICT facilities in a manner which is not appropriate may be subject to disciplinary action by the school, including restricting network access;
- teachers will always exercise their duty of care, but avoiding or reducing access to harmful information also requires responsible use by the student.

Parent/carer

I understand that the Internet can provide students with valuable learning experiences. I also understand that it gives access to information on computers around the world; that the school cannot control what is on those computers; and that a very small part of that information can be illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend finally upon responsible use by students. I also accept that teachers have access to the contents of any portable storage devices that a student connects to the network.

I understand that the upload of photos or video of students or teachers in this school to any video sharing or social media site without the written permission of the Principal may be subject to disciplinary action by the school.

In signing below, I acknowledge that I, _____
(parent/guardian name)

- I have read and understood the BYOD Charter and the school Responsible Behaviour Plan.
- I agree to abide by the guidelines outlined by both documents.
- I agree to contribute for my child to access the Technical Solution network connection component of the program (included in SRS).
- I am aware that non-compliance or irresponsible behavior, as per the intent of the BYOD Charter and the Responsible Behaviour Plan, will result in consequences relative to the behaviour.

_____ (Name of student) understands this responsibility, and I hereby give my permission for him/her to access the Internet under the school rules. I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of Internet access for some time.

Student's name

Signature of student

Date

Home Group

Parent / guardian's name

Signature of parent / guardian

Date