

2009/2010 Applying for a Tertiary Place



QTAC procedures for Current
Year 12 students



Q T A C

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Who can apply through QTAC?

You can apply through QTAC for tertiary courses if you are:

- An Australian or international student completing Year 12 in Australia
- Achieving an OP or a QTAC Selection Rank (if you are OP ineligible)



Courses available through QTAC?

The following types of courses may be offered through QTAC:

- Selected Certificate courses
- Diplomas
- Advanced Diplomas
- Degrees and Associate Degrees
- Some post-registration and graduate entry courses - not for Year 12 students



What modes of study can I choose from?

Depending on the course, you may have the choice of the following study modes:

- Full-time
- Part-time
- External
- Flexible delivery



Where can I apply?

Universities:

- Australian Catholic University
- Bond University
- CQUniversity
- Griffith University
- James Cook University
- Queensland University of Technology
- Southern Cross University
- The University of Queensland
- University of New England
- University of Southern Queensland
- University of the Sunshine Coast



Where can I apply? (cont.)

TAFE Queensland

Colleges:

- Australian Maritime College
- Christian Heritage College
- Endeavour College of Natural Health
- Qantm College
- Queensland Institute of Business and Technology



Where can I find more information about tertiary study?

Resources re tertiary courses, institutions and application procedures:

- *QTAC Guide: Tertiary Courses*
- *QTAC website – www.qtac.edu.au*



Where can I find more information about tertiary study? (cont.)

- www.goingtouni.gov.au - information about Commonwealth loans and scholarships & higher education providers
- www.thegoodguides.com.au - tertiary institution profiles
- Institutional websites and publications



Where can I find more information about tertiary study? (cont.)

Tertiary Advice and Career Planning:

- www.year12whatnext.gov.au - a guide to help Year 12 students plan their post-school education and training
- www.myfuture.edu.au - career information service
- www.jobguide.dest.gov.au - an in-depth look at a range of occupations and their education and training pathways



Important information before you apply – Choosing your Preferences

- From 1 July 2009 QTAC applications open for courses that commence in August 2009 through to July 2010.
- Year 12s may select courses that commence Semester 1, 2010 and Semester 2, 2010.
- Year 12s **cannot** select courses that commence in Semester 3, 2009.



Choosing your Preferences (cont.)

- The OP/QTAC Selection Ranks required for entry change from year to year.
- Some applicants miss out on a place because they do not choose and order their preferences wisely.
- To avoid this happening to you, use the information that follows:



Choosing your Preferences (cont.)

Firstly, when you see courses in the Guide, you will notice that they all have a start month and a major offer round listed. For example...

Bachelor of Arts					
QTAC Code	1st Year Contribution	Duration	Sem 1 2009 OP/Rank	Start Month	Major Offer Round
112311 Brisbane	CSP/\$5201	3F or 6P	19/63	Feb 2010 Jul 2010*	14 Jan 2010 3 Jun 2010

123456 Brisbane 3A)

Course outline: This course offers subjects allowing for a liberal arts education and the development of skills either as a basis for employment or as the foundation for further specialised study. It produces graduates skilled in research, logical thought, clear expression and the application of ethical principles to decision-making. Students complete a total of 24 units including two major sequences of study or one major and two minor sequences, at least one unit in theology/philosophy, and elective studies for the remaining required units.

Majors: Asian studies; Australian studies; behavioural science; business studies; drama; history; information and communication technology; literature; music; philosophy; psychology; sociology; theology; and visual arts.

Career opportunities: Commerce and industry, public relations, publishing, communications, journalism, tourism, social and cultural research institutes, government administration, historical and heritage organisations, libraries and museums, teaching (with further study).

Dual degrees: See entries for: B Teaching/B Arts; B Arts/B Commerce.

★ *Subject to final approval.*



Choosing your Preferences (cont.)

- A single QTAC application can include up to six course preferences starting in Semester 1 2010 and Semester 2 2010.
- **It is essential that preferences are ordered carefully as offers are made to eligible applicants in order of the offer round date.**
- For example, if January is the major offer round for your first preference, and December is the major offer round for your second preference, you will not be considered for a place in your second preference as offers for it are released prior to your application being assessed for your first preference.



Choosing your Preferences (cont.)

- Please note, you can apply for the same course with different start months, however each start month would be a new preference.
- With this in mind, order your preferences using the following plan:



Choosing your Preferences (cont.)

- 1st**
2nd
- 'Ideal' Courses** → Courses you would really like to study even though your chances of gaining entry may not be assured.
- 3rd**
4th
- 'Realistic' Courses** → Less competitive courses that provide another way to your chosen career or to a second choice career. They can be used to upgrade to your 'ideal' course.
- 5th**
6th
- 'Foot-in-the-door' Courses** → Courses you are prepared to do if you miss out on all others. They should be courses that in the past have been easy to get into. They can help you upgrade.



Choosing your Preferences (cont.)

Complete the Ordering Preferences section on page 8 of the Guide:

My preferences (considering the above plan):

Preference	Course Title	Start Month*	Major Offer Date*
1			
2			
3			
4			
5			
6			

* Start Month/s and Major Offer Round Date/s are listed against each course in section ^{of the} of this Guide.



Choosing your Preferences (cont.)

Do all my preferences have the same major offer round date?

Yes On your QTAC application, enter your preferences as listed above.
See Example 1.

No Re-order your preferences chronologically by major offer round date.
See Example 2.

My preferences - re-ordered by major offer round dates:

Preference	Course Title	Start Month	Major Offer Date
1			
2			
3			
4			
5			
6			



Choosing your Preferences (cont.)

Don't forget...

Re-order your preferences after a major offer round if you would really prefer a course offered in a future major offer round!



Choosing your Preferences (cont.)

- You must respond to any offer received to secure that offer or to be considered for higher preferences (new or existing) in future offer rounds. You can respond on a 'conditional' basis. If you conditionally accept an offer and are subsequently offered a higher preference, you will be able to take up the new offer and forfeit the previous offer, or if a subsequent offer is not received, you would retain the earlier offer.
- Please note, course information can change throughout the year round admissions period. Check the website www.qtac.edu.au periodically for information about new, withdrawn and amended courses.



Choosing your Preferences (cont.)

Example 1

EXAMPLE 1 – All preferences have the same offer round

Using the Preferences Plan, the applicant's preferred courses are:

Preference	Course Title	Start Month	Major Offer Date
1	Brisbane University – B Commerce	Mar 2010	14 Jan 2010
2	Metro University – B Commerce	Feb 2010	14 Jan 2010
3	Brisbane University – B Business	Mar 2010	14 Jan 2010
4	Metro University – B Business	Feb 2010	14 Jan 2010
5	Accounting Institute – D Accounting	Mar 2010	14 Jan 2010
6	Accounting Institute – D Arts	Mar 2010	14 Jan 2010

As all preferences are offered in the same major offer round, on the QTAC application the course preferences are listed as above.



Choosing your Preferences (cont.)

Example 2

EXAMPLE 2 – Preferences have different major offer rounds

Using the Preference Plan, the applicant's preferred courses are:

Preference	Course Title	Start Month	Major Offer Date
1	Brisbane University – B Commerce	Mar 2010	14 Jan 2010
2	Metro University – B Commerce	Feb 2010	14 Jan 2010
3	Brisbane University – B Acting	Mar 2010	17 Dec 2009
4	Metro University – B Acting	Feb 2010	17 Dec 2009
5	Accounting Institute – D Accounting	Mar 2010	14 Jan 2010
6	Accounting Institute – D Accounting	July 2010	3 June 2010

As all course preferences do not have the same major offer round, the applicant re-orders their preferences on their QTAC application by order of offer date as follows:



Choosing your Preferences (cont.)

Example 2

Preference	Course Title	Start Month	Major Offer Date
1	Brisbane University – B Acting	Mar 2010	17 Dec 2009
2	Metro University – B Acting	Feb 2010	17 Dec 2009
3	Brisbane University – B Commerce	Mar 2010	14 Jan 2010
4	Metro University – B Commerce	Feb 2010	14 Jan 2010
5	Accounting Institute – D Accounting	Mar 2010	14 Jan 2010
6	Accounting Institute – D Accounting	July 2010	3 June 2010

In the December offer round, the applicant is offered their first preference of B Acting at Brisbane University. The applicant decides to 'Conditionally Accept' this offer and rearranges their preferences so they will be considered for the courses that they really want, which are offered in January. Below are the re-ordered preferences:



Choosing your Preferences (cont.)

Example 2

Preference	Course Title	Start Month	Major Offer Date
1	Brisbane University – B Commerce	Mar 2010	14 Jan 2010
2	Metro University – B Commerce	Feb 2010	14 Jan 2010
3	Brisbane University – B Acting	Mar 2010	Conditionally Accepted offer in Dec 2009
4	Metro University – B Acting	Feb 2010	17 Dec 2009
5	Accounting Institute – D Accounting	Mar 2010	14 Jan 2010
6	Accounting Institute – D Accounting	July 2010	3 June 2010

If the applicant is offered their new first or second preference in the January offer round, they will forfeit their place in B Acting at Brisbane University. If the applicant is unsuccessful in gaining a place in their new first or second preference in the January offer round, they will retain their original offer for B Acting at Brisbane University. Preferences listed below the offered course are not considered.



Choosing your Preferences (cont.)

What if I need a break?

- In year round applications you can select courses commencing later eg July 2010 start.
- Most Uni courses have semester 2 entry.
- Alternatively you could apply for a February start course and then, if allowed, request deferment.





Course Fees

Course fees vary significantly. You should therefore consider the course fee type when choosing your preferences.



Course Fees (cont.)

Public Higher Education Providers:

- Commonwealth Supported Places (CSP) – the Australian Government contributes towards course costs and the student pays a “Student Contribution”
- Australian Citizens and Australian Permanent Residents on a Humanitarian Visa can defer payment of CSP fees through a HECS-Help loan



Course Fees (cont.)

Public Higher Education Providers (cont.):

- Australian Permanent Residents (except those on a Humanitarian Visa) and New Zealand Citizens must pay their CSP fees upfront
- International students pay full fees for all courses



Course Fees (cont.)

Student Contributions per year*

Band	Estimated student contribution range for 2009*
National Priorities – education, nursing, mathematics, statistics and science	\$0 to \$4162
Band 1 – humanities, behavioural science, social studies, foreign languages, visual and performing arts	\$0 to \$5201
Band 2 – computing, built environment, health, engineering, surveying, agriculture	\$0 to \$7412
Band 3 – dentistry, medicine, veterinary science, accounting, administration, economics, commerce, law	\$0 to \$8677

*Costs are indicative and will depend on the individual subjects chosen. The student contributions shown are for first year full-time students. Student contributions are indexed each year according to the Consumer Price Index (CPI). The 2010 indicative costs will be available late in 2009 from the Going to Uni website (www.goingtouni.gov.au) and institution websites.



Course Fees (cont.)

Private Higher Education Providers:

- Students pay full fees
- Fees and payment methods vary between institutions



Course Fees (cont.)

TAFE Queensland

- Standard Offering (SO) fees are government subsidised
- Partially Government Funded (PGF) refers to courses that are partially government subsidised
- Non-standard, fee-based offerings (Fee) are not government subsidised; the student pays the full cost of the course
- TAFE Queensland fees may vary between institutes
- Fees must be paid upfront. Concessions may apply – consult the relevant TAFE institute for details.



Student Learning Entitlement

Student Learning Entitlement (SLE)

- Enables students to access a Commonwealth Supported Place
- All Australian Citizens, Australian Permanent Residents and New Zealand Citizens initially receive 7 years full-time equivalent SLE.
- Once a student has completed 7 years SLE they will be required to pay full fees for further study unless they successfully gain additional SLE.



2009

Key Dates

19 June	QTAC Guide distributed to schools from this date Course information available online
1 July	Applications open for 2009/2010 Admissions
30 September	Due date for on-time applications
1 November	From today, higher application fees apply
18 December	Qld Year 12 results mailed by QSA
19 December	QSA Smart OP service available
22 December	Due date to apply or submit documentation for 14 January offer round
30 December	Qld Year 12 students without an OP who are QTAC applicants can find out their OP ineligible Rank



Key Dates (cont.)

2010

6 January	Last date to change preferences for 14 January offer round
21 January	Due date to apply or submit documentation for 4 February offer round
28 January	Last date to change preferences for 4 February offer round
28 February	<i>Twelve-to-Tertiary</i> applications close. After this date 2009 Year 12 students who have not previously applied can lodge an application via QTAC's <i>ABW (Apply-By-Web)</i> online application service
21 May	Due date to apply or submit documentation for 3 June offer round
31 May	Last date to change preferences for 3 June offer round



Key Dates - Offers

Offer rounds for 2010 courses

Offer rounds for 2010 courses	Due date to respond to offer
3 December 2009	10 December 2009
17 December 2009	24 December 2009
14 January 2010	22 January 2010
4 February 2010	11 February 2010
12 February - 9 March 2010 - remaining course vacancies	



Key Dates – Offers Semester 1

Offer rounds for 2010 Courses (cont.)

Offer rounds for 2010 courses (cont.)	Due date to respond to offer (cont.)
18 March 2010	25 March 2010
8 April 2010	15 April 2010
22 April 2010	29 April 2010
6 May 2010	13 May 2010
20 May 2010	27 May 2010
3 June 2010	10 June 2010
18 June 2010	25 June 2010
25 June – 30 July 2010 – remaining course vacancies	



QTAC and QSA Numbers

To start your QTAC application:

- Enter your Queensland Studies Authority (QSA) LUI (Learning Unique Identifier) Number;
- Then enter your QTAC PIN.



QTAC and QSA Numbers (cont.)

- Your QTAC Application Number will be printed on your Prepayment Voucher or given to you within your QTAC online application if you pay by credit card or BPay online or select to defer your payment.
- Once you have lodged your application you will be able to access *Current Applicant* online services using either your QSA LUI Number/IB number or QTAC Application Number.



QTAC and QSA Numbers (cont.)

- You may wish to change your QTAC PIN (initially it is set to the day and month of your birth eg 0405 if your birthday is the fourth of May).

Changing your QSA PIN does not change your QTAC PIN and vice versa



How do I apply?

- You may complete a demonstration version of the online application on the QTAC website.
- Current Year 12 students apply using the *Twelve-to-Tertiary (TTT)* online service at the QTAC website www.qtac.edu.au (if applying before 1 March 2010).



How do I apply? (cont.)

A *TTT* application costs **\$27.50** if lodged **before 1 November 2009**.

There are 4 ways to pay for your *TTT* application:

1. Use a credit card when you apply online
2. Purchase a Prepayment Voucher before you commence your application online
3. BPay your application fee when you apply online



How do I apply? (cont.)

4. Defer your payment ie lodge your application and pay by 31 October. (This payment option can only be selected until 30 September.)

Please note that if payment is made by BPay or Deferred Payment, your application will not be processed until full payment has been received at QTAC.



How do I apply? (cont.)

- Before your application is lodged, you can view a summary of your application.
- If you are satisfied your application details are correct, you can then lodge your application.
- Your application is not lodged until you see the *Confirmation of Lodgement* page.
- Be sure to print your *Confirmation of Lodgement* as it is proof of lodgement and has your QTAC Application Number on it.
- Please note that you will not be eligible for an offer if any QTAC fees are outstanding.

